

# 2016

*A*nnual Report

## *Missouri Board of Probation and Parole*



*Progress, One Accomplishment at a Time*



*The year 2016 marks a turning point for Probation and Parole staff as we celebrate our many accomplishments. I am proud to recognize the division's Succession Development Committee for implementation of leadership training, skill building activities and job shadowing procedures which will prepare the next generation of leaders to successfully transition into key positions within our organization.*

*In 2016, the Video Parole Hearing Team was awarded the Governor's Award for Quality and Productivity, in the area of Efficiency/Process Improvement. The initiative allows the Parole Board to conduct their business in a manner that makes better use of our resources, offers crime victims the choice of whether or not to enter a correctional facility to deliver opposition testimony, and allows flexibility in the hearing schedule. I challenge our agency to continue to collaborate with the various divisions within the Department of Corrections during the next year. Our mission of public safety and offender success can only occur when we work hand-in-hand toward common goals; learning to build on each other's strengths along the way.*

*In closing, I continue to be honored by the opportunity to lead this division, as each of you represent, unequivocally, the best in state government as true public servants.*

**--Ellis McSwain, Jr., Former Parole Board Chairman**

## *Video Parole Hearings*

**Statutory changes in 2012 allowed the use of video conferencing for parole hearings.** In January 2017 almost all Parole Board hearings will be conducted using video conferencing, saving the state money and time. In 2016 alone this process saved over \$100,000.00 when travel, hotel and meals costs were considered. The reduction in travel also allows hearing panel members in-office time to attend to other duties as needed. The Parole Board conducts video parole hearings on all types of cases, except those cases where a victim desires to present opposition in person before the panel, or when the offender objects to the use of video.



## *Succession Development*

**Succession Development: What is it?** In simple terms, it is the preparation to replace one leader with another. Succession planning is one of the most difficult challenges organizations face. Succession planning must be an ongoing process of identifying future leaders in an organization and developing them so that they could move into the next leadership roles. A well thought out succession plan is vital to the success of the organization because the individuals identified will eventually be responsible for ensuring the company is able to tackle future challenges. Effective succession planning involves more than just a replacement planning process. It also includes a comprehensive employee development system. The division's Succession Development Committee has been charged with reviewing all recommendations made, implementing what can be done, and to begin creating a succession development model that can be implemented throughout the division.

## FileBound

In 2011 Central Office began using FileBound, a document storage management program, for the Parole Board decision-making process. The long-term endeavor began with scanning thousands of offender paper records into a digital file. The file preparation and document scanning began in 2011.



Electronic routing of Parole Board referrals on Violation Reports began in November 2015. The voting form used by the Parole Board is routed through the Parole Analyst for a decision after being received from an officer and the final decision is electronically routed to board operations support staff to generate the Parole Board's decision to the officer.

This negates the requirement for files to be physically stored in Archives at the Secretary of State's Office. Discontinuing retention of these records in a paper format will allow the agency to stop using several duplicative software database licenses, and reduce the number of files needing physical retention at the Secretary of State's Office. Probation & Parole Central Office was able to reduce the number of file cabinets from 600 to 40.

## Serious Mental Illness (SMI) Supervision

On June 20, 2016, the Missouri Board of Probation and Parole implemented a new policy for the supervision of offenders with a Serious Mental Illness (SMI). The Divisional Behavioral Health Committee was tasked with developing guidelines and policy for the assessment and supervision of offenders identified with a serious mental illness. The implementation of this policy was not only a necessary response to the growing number of offenders identified with a serious mental illness but it provides guidance to staff who are responsible for the supervision of this population. In order to promote success and provide the best possible supervision and case management, it was imperative that efforts were made to provide supervision strategies, guidance, and support for the offender and staff alike. The criteria set out by the new SMI policy provides accountability and structure, but also factors in the unique needs of this population. The goal of this supervision is to assist offenders with mental illness in leading more productive and independent lifestyles and to promote mental health and treatment in hopes of reducing recidivism and ensuring public safety.



## Connections to Success

Connections to Success is a non-profit program that focuses on Class A and B felony offenders who are preparing to be released from prison and have spent a significant period of time incarcerated. As part of the Parole Reentry program, the local Probation and Parole Office joined forces with the Jackson County Prosecutor's Office and the Court, incorporating programming and mentoring through Connections to Success. Contact is made prior to an offender's release which eases the transition to the community, allowing participants to enter the program immediately, which might otherwise cause them to violate their supervision early on. The program believes that the connections made by past and present participants is a lifelong process that does not end when they complete the program.

# *By the Numbers*

## **FY2016 Total Collections:**

**Restitution: \$9,604,931.68**

**Court Costs: \$6,548,576.50**

**Fines: \$562,269.77**

**Crime Victims Compensation Fund: \$319,020.72**

**Community Service Hours: 425,723**



**Daily Cost of  
Incarceration-  
\$57.76**

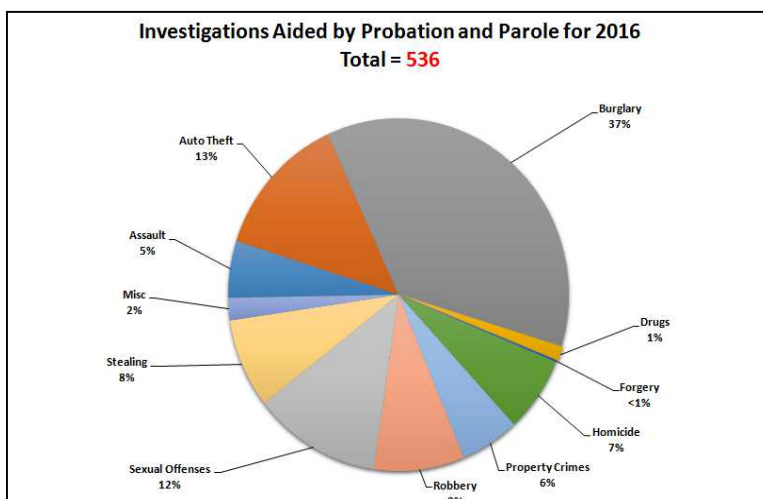


**Daily Cost of P&P  
Supervision-  
\$6.04**

## **Total Offenders on Supervision - 58,845**

- **Felony Probation - 39,031**
- **Parole/CR - 14,877**
- **Interstate Compact - 2,853**
- **Deferred Prosecution - 1,140**
- **Misdemeanor Probation - 944**

## **CODIS Hits from DNA Collected**



## **Parole Board Releases**

**10,310**

**Total Parole Board Hearings - 11,694**

**Total Video Parole Board Hearings - 5,512**